

JOHN LEGGOTT COLLEGE

Minutes of a meeting of the Audit Committee
held via Zoom on Tuesday 8 June 2021 at 5.30pm

PRESENT: Mr J Aslam (Chair)
Mr J Fitzgerald
Mr D Harness
Mrs A Moore

IN ATTENDANCE: Mrs J Hirst (Director of Finance & Resources)
Mr D Hoose (External Auditor: Mazars)
Mr L Riley (Principal)
Mrs B Robinson (Director of Governance)

1 **Apologies**

Mr Fitzgerald advised that the meeting that he would have to leave early.

RESOLVED that this be noted.

2 **Declaration of Interests**

There were no declarations made at the meeting.

RESOLVED that this be noted.

3 **Minutes**

RESOLVED that the minutes of the meeting (Part A) held on 23 February 2021 be approved as a true record and signed by the chairperson when it was safe for members to attend the college.

4 **Matters Arising**

There were no matters arising not covered elsewhere.

RESOLVED that this be noted.

5 **John Leggott Student Trust**

Mr Riley advised that a new Clerk had been appointed to the Trust Fund. The Chair was in the process of organising a meeting. The accounts would be presented to the next meeting along with the outcome of the due diligence exercise.

RESOLVED (a) that this update be noted.

RESOLVED (b) and the accounts be presented to the next meeting and the outcome of the due diligence exercise.

chairperson's signature

6 **Any Other Urgent Business**

There was none.

RESOLVED that this be noted.

7 **Reminder of Future Meeting Dates**

RESOLVED (a) that it be noted that future meetings would be held on the following dates at 5:30pm (all via Zoom):

- Tuesday 16 November 2021
- Tuesday 22 February 2022
- Tuesday 7 June 2022