

## John Leggott College Bus Services – Terms and Conditions 2023/2024

### Passes will not be supplied until a payment has been made

College students will be issued with a yearly travel pass which will cover the academic year for use on John Leggott College contracted bus routes, subject to the following conditions:

1. Travel passes are issued by the college for only ONE bus service. Travel passes are NOT interchangeable between bus services and the college has discretion over which service you are allocated to travel on.
2. Students must possess a valid travel pass for the service which they are using. Students *will need to show the bus driver the travel pass as they board the bus. Failure to show a travel pass may result in travel being refused.*
3. Students must show *care, consideration, and respect for all passengers* on the bus including the driver. Students *must* follow the directions of the bus driver.
4. *Students must not drop litter whilst on the bus* but place it in a bin after they have got off the bus.
5. Students are subject to the regulations of the bus operator. It is a legal requirement that each student should wear a seat belt (where provided) and *always remain seated.*
6. ***If government guidelines suggest at the time that it is a legal requirement to wear a face covering whilst travelling on the college bus then the student must make sure they adhere to this guidance. Failure to do so may result in a bus pass been revoked without refund. – If you are exempt from this ruling please see a member of the wellbeing team to confirm.***
7. Students are not permitted to smoke on the bus (this includes e-cigarettes), nor be under the influence of, or take or consume prohibited drugs and/or alcohol.
8. Students must always exhibit acceptable behaviour. Where a student's behaviour is unacceptable, they will be subject to a sanction in accordance with the college's Behaviour Policy. Sanctions may include withdrawing the student's travel pass if this is deemed appropriate. In this instance the student will then have to make their own arrangements to travel to and from college.
9. **Students must be at their designated stop at least 5 minutes before departure time.**
10. Travel passes are valid for one academic year only.
11. If a travel pass is lost a charge of £2.50 will be made for a replacement (obtainable from Student Services).
12. **REFUNDS - Strictly **NO** refunds will be given for the travel pass after the October half term.**
  - **Any student wishing to cancel the pass before the October half term will pay a pro rata price to cover the time used.**
  - **Any student who withdraws from John Leggott College after the October half term will not be entitled to a refund.**

- **Any student passing their driving test will not be entitled to a refund for the bus pass. We advise students to keep the bus pass for such times they are not able to drive such as breakdowns and adverse weather. All costs for the academic year must be covered if the student wishes to cancel their pass.**

### **Additional Terms and Conditions – Stagecoach Only**

1. Students using a Stagecoach service must be in possession of a valid Smartcard. Students will need to show the bus driver the smartcard on boarding the bus. Failure to show your smartcard may result in travel being refused.
2. **John Leggott College are not responsible for any loss/damage caused to this card and a replacement will be chargeable (available from Student Services).** If a travel pass is lost a charge of £10 (subject to change) will be made for a replacement (please order from Student Services).
3. Please see link for stagecoach terms and conditions <https://www.stagecoachbus.com/conditions-of-carriage>

### **Additional Terms and Conditions – North Lincolnshire Only**

1. All Stagecoach and other routes are commercial services and as such may result in the operators reducing the number of seats available in order to comply with Covid regulations (routes which the college contracted routes are not commercial and therefore subject to different regulations).

### **Additional Terms and Conditions – JLC Contract Routes Only**

1. Students must not invite a friend to travel home on the bus without first checking with Student Services that a seat is available. If a place is available a fare of £4.50 per journey will be payable in advance. Student Services will then issue a letter to show the bus driver.