

**JOHN LEGGOTT COLLEGE**

Minutes of a meeting of the Corporation  
held at the college on Tuesday 17 October 2023 at 5.30pm

**PRESENT:** Mr A Pascoe (Chair)  
Mr B Chappill  
Mr S Driver  
Mr J Fitzgerald  
Mrs A Moore  
Mr L Riley  
Mrs N Salter  
Mr P Townsley

**IN ATTENDANCE:** Mr P Dalowsky (Director of Academy Development)  
Mrs C Holmes (Deputy Principal)  
Mrs B Robinson (Director of Governance)

3423 **Apologies**

Apologies for absence were received from Mr Aslam & Mr Raistrick.

**RESOLVED** that this be noted.

3424 **Declaration of Interests/Register of Interests**

No declarations were reported at the meeting. Mr Townsley reminded governors of his.

**RESOLVED** that this be noted.

3425 **Membership Issues**

It was reported that the two Student Governors had resigned due to workload issues. The process was already underway to replace alongside running the appointment process for the forthcoming Parent vacancy.

**RESOLVED** that this be noted.

3426 **Minutes and Matters Arising**

**RESOLVED** (a) that the minutes of the last meeting held on 28 June 2023 (Part A) be agreed as a true record.

**RESOLVED** (b) that the minutes be signed by the Chairperson.

**RESOLVED** (c) that it be noted that there were no matters arising not covered elsewhere.

3427 **Reports/Policies**

- (i) Health & Safety Policy
- (ii) LGPS Policy
- (iii) Safeguarding Policy
- (iv) Safeguarding Training

Governors considered the proposed changes to the policies and the updated Safeguarding training for governors.

**RESOLVED** (a) that the proposed changes to the Health & Safety, LGPS and Safeguarding Policies be agreed.

**RESOLVED** (b) that the updated Safeguarding requirements for governors (indicated in training material) be noted.

**RESOLVED** (c) that thanks be recorded to Mr Kirk for his service to the college and in particular regard to support of the building programme.

3428 **Governance Matters**

- (i) Committee Structure
- (ii) Glossary of Terms
- (iii) Annual Cycle of Business 23/24
- (iv) External Governance Review

**RESOLVED** (a) that the Committee Structure be recertified for use.

**RESOLVED** (b) that the Buildings Committee continue in operation as per the terms of reference to meet at least termly.

**RESOLVED** (c) that the Glossary of Terms be received and noted.

**RESOLVED** (d) that the Annual Cycle of Business be received and noted.

**RESOLVED** (e) that the External Governance Review process and timeframe be received and agreed with the Chair, Principal & Governance Professional involved in the Project Initiation meeting.