

JLC CEAG Strategy

Operational Last Review:	September 2023	Next Review:	September 2024
Responsibility for Review:	Careers Leader & Progression AP	Internal Approval:	Senior Leadership Team

1.0 Introduction

1.1 The provision of careers education, information, advice, and guidance (CEAG) is a fundamental right for all students within John Leggott Sixth Form College. This entails delivering a high-quality service that supports both current and prospective students throughout their educational journey via a robust college-wide network.

1.2 John Leggott Sixth Form Colleges CEAG strategy aligns with the Department for Education's (DfE) guidance on Careers Guidance and access for education and training providers (January 2023). It emphasises the significance of offering engaging and inspiring CEAG to students, incorporating interactions with employers and other providers. Furthermore, the strategy outlines the college's role in facilitating effective student progression within both learning and the workforce. To achieve this, the college will ensure a diverse range of opportunities and implement a comprehensive Careers Programme, enriched with well-embedded advice and guidance administered by adequately skilled staff.

1.3 This strategy adheres to the expectations outlined by the DfE's Careers Guidance and access for education and training providers (January 2023). John Leggott Sixth Form College commits to aligning with these requirements and utilises the Gatsby Benchmarks to enhance its CEAG offering.

1.4 Recognising the need to establish external partnerships, the college will collaborate with employers, multi-agency services, and higher education providers. This collaborative effort aims to maintain a superior CEAG experience for students.

1.5 This strategy encompasses:

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- Aims
- Student entitlement
- Student outcomes and progression
- Staff responsibilities
- Careers Programme
- Support for students exploring Early Entry UCAS applications
- Cultivating Employer Engagement
- Parent/Carer involvement
- Facilitating Social Mobility
- Quality assurance
- Commitment to Professional Development

2.0 Aims of the Strategy

2.1 The strategy aims to ensure that all students, including those from disadvantaged backgrounds, acquire the skills essential for Higher Education, Apprenticeships, employment, and training. It is designed to provide guidance that enriches the lives of young people, promoting an inclusive view of opportunities.

3.0 Student Entitlement and Support

The strategy ensures that every student will have:

- Access to impartial career guidance delivered by a Level 6 qualified career development professional.
- Exposure to an inspiring Careers Programme that challenges stereotypes and advocates equal opportunities.
- Access to information and advice spanning all pathways, including Higher Education, Apprenticeships, work-based qualifications, and employment.
- Engagements with Higher Education Institutions.
- Opportunities to explore diverse progression options through various events.
- Interactions with employers, virtual or in-person, to understand the requisite skills for success.
- Awareness of pertinent changes in education, training, and employment.
- Access to updated online resources covering Volunteering, Employment, Work Experience, Higher Education, Apprenticeships, and local labour market insights.
- Support, information, and guidance for students considering Early Entry UCAS applications through the Aspirer Programme.

4.0 Student Progression

Students will be empowered to:

- Plan their career's trajectory through action planning, target setting, and reviews.
- Seamlessly transition between educational phases.
- Search for suitable opportunities and establish networks.
- Prepare for work, Apprenticeships, or Higher Education, including application and interview preparation.

5.0 Responsibilities of Staff

5.1 Careers Leadership Team:

- Each college appoints a Careers Leader who collaborates with the College Leadership Team, ensuring high-quality CEAG aligned with the Gatsby Benchmarks.
- The Careers Programme and Gatsby Benchmarks are integral to the colleges Key Performance Indicators (KPIs), fostering continuous improvement and quality assurance.

5.2 Progress Tutors (PTs):

- Serve as primary points of contact for students, offering careers advice and accessing specialised CEAG where required.
- Provide opportunities for course exploration, progression planning, and career advice.
- Monitor academic progress, set targets, and offer guidance for applications to Higher Education and employment.

5.3 Teaching Staff:

- Provide subject-specific careers advice, nurture relationships with employers and Higher Education Institutions, and maintain knowledge about employment pathways.
- Teaching staff will also deliver the Upskill Programme. This represents a curriculum-centred initiative accessible to all first-year learners. It serves as an avenue for enhancing students' knowledge, skills, and attitudes while aligning with our JLC Culture. This entails addressing skill gaps pinpointed

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through industry-oriented research conducted during placements and interactions with employers. The intention is to establish an additional framework beyond the already packed curriculum to bolster the execution of the 'Super Curriculum.' This platform facilitates cooperation among Curriculum teams, fostering the exchange of expertise outside the confines of their regular instruction. In essence, "Upskill" not only bridges identified skills gaps but also advances the broader educational agenda by providing a collaborative space for skill development, contributing to learners' holistic growth and aligning with our educational ethos.

5.4 Aspire Manager:

- Oversee Early Entry UCAS applications through the Aspire Programme, offering a bespoke programme of support, workshops, and tracking progress. This includes support directly from HE institutions.

6.0 Developing Employer Engagement

- The Careers & Professional Opportunities Manager will actively seek support and build relationships with high end companies, that will work collaboratively with JLC, continually reflecting on Priorities of the Local Authorities (LA), Lincolnshire Local Enterprise Partnership (LEP) and the Local Skills Improvement Plan (LSIP).
- Encourage teaching staff to establish and sustain connections with organisations for students' post-sixth form opportunities in Higher Education, Apprenticeships, and employment.

7.0 Parent/Carer Involvement

- Host events and provide information to engage parents/carers in students' career development.

8.0 Supporting Social Mobility

- Prioritise support for disadvantaged students to access opportunities and foster their career success.

9.0 Professional Development Commitment

- Invest in ongoing professional development for staff responsible for delivering CEAG.

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10.0 Quality Assurance

- Evaluate the strategy's impact through various measures, including destination data, student feedback, self-assessment, and improvement plans.

