

## JOHN LEGGOTT COLLEGE

Minutes of a meeting of the Corporation  
held at the college & via Zoom on Tuesday 19 October 2021 at 5.30pm

**PRESENT:**

Mr A Pascoe (Chair)	Mr P Raistrick
Mr J Aslam	Mr L Riley (Principal)
Mr S Driver (virtual)	Mr P Townsley
Mr J Fitzgerald	Mr J Watkinson
Mrs S Hotchin	
Mrs A Moore	

**IN ATTENDANCE:** Mrs J Hirst (Director of Finance & Resources) (virtual)  
Mrs C Holmes (Deputy Principal)  
Mrs B Robinson (Director of Governance)

### 3273 **Apologies**

There were no apologies for absence; everyone was present.

**RESOLVED** that this be noted.

### 3274 **Declaration of Interests**

Mr Pascoe advised that his company was undertaking some legal work regarding the 4G pitch.

Three members were also being recommended for re-appointment.

**RESOLVED** that these be noted.

### 3275 **Membership Issues**

- (i) Resignation of Mr Harness, External Governor
- (ii) Progress on Appointment of Student Governors
- (iii) Recommendations from Search Committee

It was reported that Mr Harness has resigned effective from 31 August 2021. The Student Governor appointment process had resulted in four expressions of interest, these would be interviewed by the Search Committee. The Parent Governor appointment process was also underway. Consideration was given to the recommendations of Search Committee regarding the re-appointment of governors.

**RESOLVED** (a) that this be noted.

**RESOLVED** (b) that the following be agreed and the Clerk carry out the appointment processes:

- Mrs Hotchin to be re-appointed as an External Governor for one year
- Mr Townsley to be re-appointed an External Governor or three years
- Mr Raistrick to be appointed as an External governor for two years when his term of office as a Parent Governor ends

3276 **Minutes and Matters Arising**

**RESOLVED** (a) that the minutes of the last meeting held on 30/06/21 (Part A) be agreed as a true record.

**RESOLVED** (b) that the minutes be signed by the Chairperson.

**RESOLVED** (c) that it be noted there were no matters arising not covered elsewhere.

3277 **Governance Matters**

- (i) Committee Structure
- (ii) Glossary of Terms
- (iii) Annual Cycle of Business 21/22
- (iv) Reminder of Meeting Dates & Times 21/22

Consideration was given to the above information.

**RESOLVED** (a) that this information be received.

**RESOLVED** (b) that the vacancies on the Committee Structure be considered at the next meeting when new governors may be in position.

**RESOLVED** (c) that the terms of reference for the Audit Committee be amended to ensure that they complied with the requirements of the Post 16 Audit Code of Practice.

**RESOLVED** (d) that Mrs Hotchin be included as the named E&D governor alongside Mrs Moore.

3278 **Any Other Urgent Business**

There was none

**RESOLVED** that this be noted.