

JOHN LEGGOTT COLLEGE

Minutes of a meeting of the Audit Committee
held in the college on Tuesday 6 June 2023 at 5.30pm

PRESENT: Mr J Aslam
Mr J Fitzgerald
Mrs N Salter

IN ATTENDANCE: Mr J Burgess (External Auditor: Beever & Struthers)
Mrs J Hirst (Director of Finance & Resources)
Mrs C Holmes (Deputy Principal)
Mr L Riley (Principal)
Mrs B Robinson (Director of Governance)

1 **Apologies**

An apology for absence was received from Mrs Moore, due to IT access issues.

RESOLVED that this be noted.

2 **Declaration of Interests**

There were no declarations of interest reported at this meeting.

RESOLVED that this be noted.

3 **Minutes**

RESOLVED (a) that the minutes of the meeting (Part A) held on 21 February 2023 be approved as a true record.

RESOLVED (b) that the minutes be signed by the chairperson at a later date when next in college.

4 **Matters Arising**

There were no matters arising not covered elsewhere.

RESOLVED that this be noted.

5 **Any Other Urgent Business**

There was none.

RESOLVED that this be noted.

chairperson's signature

6 **Dates & Times of Future Meetings**

RESOLVED (a) that it be noted that future meetings would be held on the following dates at 5:30pm:

- Wednesday 13 September 2023 – in college
- Wednesday 15 November 2023 – on-line
- Wednesday 21 February 2024 – on-line
- Wednesday 5 June 2024 – in college

chairperson's signature