

**JOHN LEGGOTT COLLEGE**

Minutes of a meeting of the Audit Committee  
held at the college on Tuesday 24 September 2019 at 3.30pm

**PRESENT:** Mr J Aslam (Chair)  
Mr J Fitzgerald  
Mr D Harness  
Mrs A Moore

**IN ATTENDANCE:** Mrs J Hirst (Director of Finance & Resources)  
Mrs C Holmes (Deputy Principal)  
Mr L Riley (Principal)  
Mrs B Robinson (Director of Governance)

1 **Apologies**

There was an apology for absence from Mr Hoose, Mazars.

**RESOLVED** that this be noted.

2 **Declaration of Interests**

There were no declarations made at the meeting.

**RESOLVED** that this be noted.

3 **Minutes**

**RESOLVED** that the minutes of the meeting (Part A) held on 11 June 2019 be approved as a true record and signed by the chairperson.

4 **Matters Arising**

There were no matters arising not covered elsewhere.

**RESOLVED** that this be noted.

5 **John Leggott Student Trust Fund Update**

Mr Riley reported that the next meeting was due to be arranged before half term.

**RESOLVED** that this be noted.

chairperson's signature .....

6 **Review of Financial Regulations**

Mrs Hirst reported that a wholesale review of all college policies was ongoing. This was resulting in substantial changes to the financial regulations. As a result of this these would be presented to the next meeting.

**RESOLVED** that this be noted.

7 **Any Other Urgent Business**

There was none.

**RESOLVED** that this be noted.

8 **Consideration of Future Meeting Dates**

**RESOLVED** that it be noted that future meetings would be held on the following dates at 5:30pm unless otherwise stated:

- Tuesday 26 November 2019 (at 3:30pm)
- Wednesday 26 February 2020
- Tuesday 16 June 2020