

JOHN LEGGOTT COLLEGE

Minutes of a meeting of the Corporation
held at the college on Wednesday 16 October 2019 at 5.30pm

PRESENT:

Mr A Pascoe (Chair)	Mr Y Nawaz
Mr J Aslam	Mr P Raistrick
Mr S Driver	Mr L Riley (Principal)
Mr J Fitzgerald	Miss C Stone
Mr G Harle	Mr P Townsley
Mr D Harness	
Mrs A Moore	

IN ATTENDANCE: Mr H Darwin (Assistant Principal (Quality & Assessment))
Mrs J Hirst (Director of Finance & Resources)
Mrs C Holmes (Deputy Principal)
Mrs K Rinaldi (Assistant Principal (Success))
Mrs B Robinson (Director of Governance)

3111 **Apologies**

An Apology for absence was received from Mrs Hotchin.

RESOLVED that these apologies be received.

3112 **Declaration of Interests**

Mr Townsley reminded governors that his company provided some engineering provision on behalf of the college.

RESOLVED that this be noted.

3113 **Membership Issues**

(i) Student Governor – recommendation from Search Committee

Consideration was given to the recommendation from Search Committee to appoint Miss Charisma Stone and Mr Yusuf Nawaz as Student Governors.

RESOLVED (a) that the Search Committee's recommendation be approved.

RESOLVED (b) that the Clerk undertake the appointment of Miss Stone and Mr Nawaz effective until 31 August 2021 and to also implement the induction processes.

3114 **Minutes and Matters Arising**

RESOLVED (a) that the minutes of the last meeting held on 03/07/19 (Part A) be agreed as a true record and signed by the Chair.

There were no matters arising that were not covered elsewhere.

RESOLVED (b) that this be noted.

3115 **Policy Review/Named Reports of Governors**

- (i) Safeguarding/Prevent Report
- (ii) Health & Safety Report
- (iii) HR/E&D Strategy Update Report

Governors questioned/challenged:

Q – Is CEDAR now fully functional in terms of recording safeguarding requirements?

A – Not fully functioning, it is on the list of finalising improvements.

Q – Why has only one Venn college responded regarding the benchmarking data for the number of referrals made?

A – It could have been the timing of the request, I will try again.

Q – That would be useful to provide us with some benchmark data and also to understand how well Venn colleagues are willing to collaborate.

Q – With regards to the number of intruders on site what is being done to address?

A – We have reinstated the meetings for the health and safety, safeguarding and security teams. We are also including site staff. We hope to see improvements in the next half term.

Q – Were the 15 occasions involving first or second year students bring their friends onto college site?

A – both

Q – How often is there a security presence at the front of college – I see it in a morning but not after lunchtime?

A – The Security presence cannot cover the whole site on his own, it is a whole staff body responsibility to check lanyards. However, I take on board the point and we can see if we need to increase the presence at front of college at different times.

Q – Do you, as students, notice if staff are challenging?

A – Not often.

Q – I was in college on Monday and saw challenge re students' not wearing lanyards but it is a large volume of traffic at key points.

A – We will need to continue to monitor to see if improvements are forthcoming.

Q – With regard to the supply staff, and the cost of these, how long have these posts been covered by supply?

A – This academic year start has been heavy in terms of the use of supply. We have lots of adverts going out over half term to fill the positions. One issue is staff handing in their notice at the last moment.

Q – Can we incentivise resignations to inform us earlier?

A – Not really but we do sometimes advertise positions when we know a resignation is expected.

Q – Do we use student teachers?

A – We have in the past and we have discussed recently having a recruitment day in universities to attract quality staff.

Q – Sickness absence - how do we compare to the sector average?

A – I will extract this from the SFCA Workforce Survey and come back with the information. However, our days are coming down because we are managing the sickness reviews better.

Q – Disciplinary matters – there are 3 disciplinary investigations and 2 informal regarding safeguarding matters. Why is this? Would it reflect badly with the local authority or Ofsted?

A – We set the bar very high. Just because there is an investigation does not mean that it concludes that there was a case to answer. As long as we can clearly demonstrate that we have actioned issues properly it would not be an issue with the local authority or Ofsted.

Q – Performance management/teacher gradings – subject to the moderation what is the final number of each grading?

A – The appeal deadline is tomorrow and then we can provide a definitive answer.

RESOLVED (a) that the Health & Safety Report be received.

RESOLVED (b) that the Safeguarding Report be received.

RESOLVED (c) that the HR & E&D Action Plan and Report be received.

3116 **Any Other Urgent Business**

There was none.

RESOLVED that this be noted.