

John Leggott Sixth Form College

Opportunities and Destinations

Careers Team – Katie Tune, Kimberly Gough and Katharine Atkinson

Our Careers and Progression team also known as Opportunities and Destinations team are pivotal in supporting all of our students to progress from John Leggott College to their chosen destination. Our team offers tailored support through information, advice and guidance to enable students to reach their progression goal.

Within our team we have a Careers Advisor, an Employability Advisor who coordinates our work experience provision and a Work Placement Advisor who coordinates our extended placement provision.

All students are entitled to careers advice. Students will be offered support with their UCAS application and guidance around Higher Education courses and entry requirements, and even writing your personal statement. We support CV writing, job and apprenticeship applications as well as interview preparation.

Careers Programme

At John Leggott College we help students plan their career and progression, whatever their aspirations, the Careers and Progression Team helps students to fulfil ambitions and achieve their goals. We work with students to:

- Explore potential progression pathways
- 1-1 impartial advice
- Develop and enhance employability skills
- Employer Links
- Discuss ideas and support them to make the right choices
- Research degree programmes
- Identify appropriate universities
- Support applications for apprenticeships, employment and further training
- Interview support
- Course progression support

Gatsby Benchmarks

After six international visits, analysis of good practice in English schools and a comprehensive review of current literature, John wrote the The Good Career Guidance Report which identifies a set of eight benchmarks that schools can use as a framework for improving their careers provision. These benchmarks have been well received by schools, government and a wide range of stakeholders.

The eight Gatsby Benchmarks

1. A stable careers programme
2. Learning from career and labour market information
3. Addressing the needs of each pupil
4. Linking curriculum learning to careers
5. Encounters with employers and employees
6. Experiences of workplaces
7. Encounters with further and higher education
8. Personal guidance

This study, together with a literature review, a survey of English state schools and a costing exercise, resulted in a set of benchmarks identifying the different dimensions of good career guidance. *The Benchmarks for Colleges booklet can be found [here](#).*

Gatsby believes that every young person, in every learning environment, needs high quality career guidance to make an informed decision about their future.

The statements below show how at John Leggott College our provision is meeting The Gatsby Benchmarks through our careers and employability programme as well as cross the curriculum:

1. PROVISION OF A STABLE CAREERS PROGRAMME

- The careers programme is published on the website and parents, governors and staff, stakeholders etc. are aware of it.
- Awareness of the changing labour market is acknowledged and informs the content and delivery of the programme.
- The programme design and delivery is embedded within the college curriculum. Through tutorials and careers appointments.

- The careers programme is promoted to students, parents and staff via- the weekly focus, tutorials, social media and our website.
- Throughout the year the programme is continuously reviewed and adapted to suit the needs of our learners.
- Parents, Carers and students have access to their one to one appointments via Cedar.

2. LEARNING FROM CAREER AND LABOUR MARKET INFORMATION

- The opportunities and destinations desk is located in a central and is easily accessible by students.
- Students can access support from the Careers team and their AAs regarding interviews, job applications, apprenticeships, educational institutions, courses, qualifications, entry requirements, student finance and UCAS.
- The local Labour Market Information is displayed throughout the college.
- Students have access to a wide range of literature around careers and their progression opportunities.

3. ADDRESSING THE NEEDS OF EACH PUPIL

- Students are offered 1-1s, data is recorded on their Pastoral Logs. Each appointment is tailored to the needs of the learner.
- We raise the aspirations of the students through: Regular talks from Russell group universities, Alumni students, apprenticeships, work placement.
- Work experience and/or specific courses are identified to ensure progression routes are met.
- Students are offered key information and guidance during the different stages of their career journey.

4. LINKING CURRICULUM LEARNING TO CAREERS

- All teachers promote, relate and highlight throughout the course appropriate progression routes, pathways and careers relevant to their subject.
- Teachers link curriculum learning to employment and students are encouraged to explore careers within the field of their studies.
- Subject areas plan where appropriate and invite guest speakers and employers to discuss progression opportunities in their area.

5. ENCOUNTERS WITH EMPLOYERS AND EMPLOYEES

- Every student has the opportunity to take part in workplace with our 350+ providers.
- Students take part in trips, activities to help raise aspirations, to motivate and inspire them.

- Employers are invited into College to deliver talks, fairs and workshops within their field of employment.

6. EXPERIENCES OF WORKPLACES

- All students have the opportunity to undertake meaningful work experience. This is supported by our Employability Team within the Destinations and Opportunities department.
- Students are encouraged to participate in employment relevant to their chosen career pathway.
- Students undertake activities related to curriculum learning.
- 1-1 Interview sessions take place twice a year September and March. Students are recorded to view for analysis and feedback
- Employers provide feedback to encourage improvement and offer personal development advice

7. ENCOUNTERS WITH FURTHER AND HIGHER EDUCATION

- Students have access to numerous events throughout the year including University Taster Days, Oxbridge experience, UCAS exhibitions at Sheffield, and visits to university Open events, Summer Schools and Your Move, Your Future event.
- Students are offered workshops and one-to-ones with university representatives regarding Personal Statements, Student Finance and Access Programmes.

8. PERSONAL GUIDANCE

- Every student is offered a one-to-one guidance session with a member of the Destinations team.
- Students can access a range of activities throughout the year.
- Parents are encouraged to attend events organised by the Destinations team to inform and support progression routes for students.
- The Destinations and Opportunities team are on hand at Interview Evenings, Enrolment Days, Parents Evening, HE Evenings, Fairs, Results and Open Days to offer guidance and support.

Pre-Enrolment

Open Events- Students considering JLC as an option post 16 will have the opportunity to speak to subject staff and a careers advisor will also be at these events.

Initial Interviews- During the initial interview the recruitment team will support students in selecting the correct subjects at post 16 this will be in line with their career plan.

College Interviews- At the interview day students can ask for advice and guidance from the interviewer and a member of the Careers Team- this will ensure that the correct level 3 courses are supporting their next steps.

Enrolment day- Students will be directed to a subject focus interviewer that links to their chosen subject. They will also have the opportunity to talk to area leads and a careers advisor- at each point their progression path will be discussed. there will also be discussion on enrichments and work experience opportunities for students to get involved with.

Year 11

- Exploring pathways (GBm 2,3,8)
- LMI information (GBm2)
- Careers appointments (GBm2,3,8)
- Guest speakers from HE, Employers and apprenticeship provider (GBm 5,7)
- RAD day- CV support, interview prep, budgeting and intended destination
- University Trips (GBm 7)
- Work experience (GBm5,6)
- Applications support for Further education

Year 12

- Careers appointments (GBm2,3,8)
- Mock Interviews (GBm5,6,7)

- Oxford and Cambridge visits (GBm 3,7)
- Employability Skills (GBm3,4,8)
- Apprenticeship Vs University
- Careers appointments (GBm2,3,8)
- LMI information (GBm2)
- National Careers Week (GBm5,6,7)
- Mock Interviews (GBm5,6,7)
- Budgeting (GBm 3,8)
- CV support (GBm 3,8)
- Careers appointments (GBm2,3,8)
- University Open days (GBm 7)
- UCAS Conference (GBm 7)
- Sign up to UCAS
- University Visits

Year 13

- Careers appointment (GBm2,3,8)
- UCAS support (GBm 3)
- Personal Statement Support (GBm 3)
- National Careers Week (GBm5,6,7)
- Mock Interviews (GBm5,6,7)
- Drop in sessions
- Careers appointments (GBm2,3,8)
- Apprenticeships applications (GBm 3)
- LMI information (GBm2)
- National Careers Week (GBm5,6,7)
- 1-1 Careers appointments (GBm2,3,8)

Continuous Provision

- Careers resources, accessible online, via the website, Google Classrooms.
- Social Media updates and links.
- Emails updates of open events, apprenticeships, guest speakers and events.
- Trips and visits (GBm 5,7)
- Access to one to one appointments with a careers advisor. (GBm2,3,8)
- The opportunity to take part in work experience. (GBm5,6)
- Throughout each subject area every student will have the opportunity to have interactions with HE and employers as well as learn about the employability skills (GB4)
- Parents are welcome to attend any careers appointment; they are also invited to different events throughout the year.
- Parents will also have a termly newsletter that will update them on careers information and guidance.
- Employer mentoring
- Leggott Professionals

(GBm - Gatsby Benchmarks)