

**JOHN LEGGOTT COLLEGE**

Minutes of a meeting of the Audit Committee  
held via Zoom on Tuesday 24 November 2020 at 5.30pm

**PRESENT:** Mr J Aslam (Chair)  
Mr J Fitzgerald  
Mr D Harness  
Mrs A Moore

**IN ATTENDANCE:** Mr A Douglas (Chair of Financial Monitoring Committee)  
Mrs J Hirst (Director of Finance & Resources)  
Mrs C Holmes (Deputy Principal)  
Mr C Barstow (External Auditor: Mazars)  
Mr L Riley (Principal)  
Mrs B Robinson (Director of Governance)

1 **Apologies**

There were no apologies for absence; everyone was present.

**RESOLVED** that this be noted.

2 **Declaration of Interests**

There were no declarations of interest reported at this meeting.

**RESOLVED** that this be noted.

3 **Minutes**

**RESOLVED** (a) that the minutes of the meeting (Part A) held on 6 October 2020 be approved as a true record subject to Mr Hirst changing to Mrs Hirst under item 6.

**RESOLVED** (b) that the minutes be signed by the chairperson at a later date when it was safe for members to access the college.

4 **Matters Arising**

There were no matters arising not covered elsewhere.

**RESOLVED** that this be noted.

5 **Receipt of Annual Student Leadership Accounts**

Consideration was given to the accounts. Mrs Hirst reported that the accounts showed a very small amount of activity. Separation of duties was outlined.

**RESOLVED** that the accounts be received.

chairperson's signature .....

6 **John Leggott Student Trust Fund**

Mrs Holmes reported that a legacy of £20k had been left to the trust fund from a former student who had attending college in the 1950s. They had studied Engineering and the trustees were looking at ways to support student hardship in STEM subjects. Members suggested that this generous legacy be celebrated in a good news story.

**RESOLVED** (a) that this update be received.

**RESOLVED** (b) that the Clerk to Corporation liaise with the Clerk to the Trust Fund over this generous donation.

7 **Any Other Urgent Business**

There was none.

**RESOLVED** that this be noted.

8 **Reminder of Future Meeting Dates**

**RESOLVED** (a) that it be noted that the next meetings would be held on the following dates at 5:30pm:

- Tuesday 23 February 2021
- Tuesday 8 June 2021