

2021-22 Careers Programme - Mapped against Gatsby Benchmarks (GB) and Career Development Framework (CDF)

Our Careers and Progression team are pivotal in supporting all of our students to progress from John Leggott College to their chosen destination through providing Careers Education, Information, Advice and Guidance (CEIAG). We have high aspirations for our learners and deliver career programmes, events and opportunities that help develop learner's knowledge and skills. Our curriculum is also aligned with local, regional and national needs and so support students to progress sustainably.

Careers Services

At John Leggott College we help students plan their career and progression, whatever their aspirations, to help students to fulfil ambitions and achieve their goals. Our dedicated team consists of Career Advisors that provide professional CEIAG, and Work Placement Advisors that coordinate our work experience provision. We work with students to:

- Provide 1-1 impartial careers advice and guidance
- Explore potential progression pathways
- Develop and enhance employability skills
- Support applications for University, Apprenticeships, Employment and Further Training
- Provide techniques and support for interviews
- Provide CV and application support
- Provide employer links and opportunities
- Source and undertake work experience

Gatsby Benchmarks and Career Development Framework

The Good Career Guidance Report identifies a set of eight benchmarks that schools can use as a framework for improving their careers provision. Information regarding the eight Gatsby Benchmarks can be found here.

The Career Development Institute further developed a Career Development Framework to outline the skills, knowledge and attitudes that individuals need to have a positive career. A 'positive career' will mean something different to everyone, but it will typically include being happy with the way you spend your time, being able to make a contribution to your community and being able to have a decent standard of living. More information can be found here. The information below highlights how John Leggott College our provision is meeting The Gatsby Benchmarks, and CDI Framework through our careers programme.

Pre-Enrolment

Year 10 taster days – Students from our local feeder schools will be invited to take part in a taster day. Students will be able to trial 3 subjects alongside an extended opportunity at this event.

School Assemblies – Our local feeder schools are offered an introduction to John Leggott College including course choices, how to apply, extended opportunities and upcoming events they can attend.

Year 11 Application support sessions – Our local feeder schools are offered application support sessions in schools to assist students in the completion of their online college applications.

Careers / Jobs Fairs – JLC staff attend local careers fairs in schools and the community to promote the range of courses offered at JLC, and provide information, advice and guidance.

College Interviews- During the initial interview, the recruitment team will support students in selecting the correct subjects at post 16 this will be in line with their career plan.

Open Events- Students considering JLC as an option post 16 will have the opportunity to speak to subject staff and a careers advisor will also be at these events.

Transition Day – Students that have applied are able to try out their subjects before enrolment.

Enrolment day- Students will be directed to a subject focus interviewer that links to their chosen subject. They will also have the opportunity to talk to area leads and a careers advisor- at each point their progression path will be discussed. There will also be discussion on enrichments and work experience opportunities for students to get involved with.

	Autumn	GB/C DI	Spring	GB/CDI	Summer	GB/CD I	Continuous Provision for all students
Foundation and Supported Internships	Introduction to Careers and understanding yourself	GB: 1, 3 CDI: GTL	Developing employability skills through volunteering within community	GB: 5, 6, 7 CDI: GTL, EP, MC, CO, BLW	Work experience continues	GB: 5,6. CDI: GTL, EP, CO, BLW	<p>Personal skills and development e.g. Personality types, employability skills (GB 3) CDI: GTL, EP, MC, CO, BLW, SBP</p> <p>Vocational work based training via SMARTLOG for foundation and supported internship students e.g. manual handling, COSHH, working at heights, conflict resolution etc. (GB 3, 4) CDI: GTL, MC</p> <p>Careers resources (prospectus, employment guides). (GB 1, 2) CDI: GTL, EP, BLW</p> <p>Careers Google Classroom resources and updates (GB 1, 2) CDI: GTL, EP, BLW</p> <p>Cedar and Social Media updates and links. (GB 1, 2) CDI: GTL, EP, BLW</p> <p>Emails updates of open events, apprenticeships, guest speakers and events (GB 1, 2) CDI: GTL, CO, EP, BLW</p> <p>Trips and visits (GB 4, 5,7) CDI: EP, MC, CO</p> <p>Access to one to one appointments with a careers advisor. (GB 2,3,8), CDI: GTL, EP. MC, CO, BLW, SBP</p>
	Range of visits to local employers and charities	GB: 2, 4, 5, 6, 7 CDI: SBP, BLW, EP, CO	Mock Interviews	GB: 3, 5, 8 CDI: CO, EP	Career Appointments	GB: 2,3,8, CDI: GTL, EP, MC, CO, BLW, SBP	
	Developing employability skills through volunteering within community	GB: 5, 6, 7 CDI: GTL, EP, MC, CO, BLW	Work experience starts	GB: 5,6. CDI: GTL, EP, CO, BLW	Transition to next steps	GB: 3 CDI: MC, BLW, GTL	
Level 2	Introduction to Careers Service	GB: 1,2,3 CDI: MC, GTL	National Careers Week - Life at work	GB: 2, 3, 5, 7, 8 CDI: SBP, MC,EP	Career Appointments Continued	GB; 2,3,8, CDI: GTL, EP, MC, CO, BLW, SBP	
	Raising Aspirations workshops	GB: 2, 3, 5 CDI: GTL, CO, MC, BLW	National Apprenticeship Week - What's on offer	GB: 2, 3, 5, 7, 8 CDI: SBP, CO, MC,EP	Level 3 vs Apprenticeships - Choosing right pathway	GB: 2, 3, 5, 7 CDI: EP, MC	
	Fresher's week - soft skill development & motivation	GB: 1, 7, 5, CDI: EP, GTL	Career Appointments	GB: 2,3,8, CDI: GTL, EP, MC, CO, BLW, SBP	Preparation & Support - Parent talk	GB1, 2, 3, 4, 8 CDI: BLW	

Year 12	Introduction to Careers Service	GB: 1,2,3 CDI: MC, GTL	National Careers Week - Exploring options	GB: 2, 3, 5, 7, 8 CDI: SBP, MC,EP	CV Workshop & Support	GB: 1, 2, 3, 8 CDI: MC, EP	<p>The opportunity to take part in work experience. (GB 5,6). CDI: GTL, EP, CO, BLW</p> <p>Careers drop in sessions (GB 8) CDI: GTL, EP, MC, CP</p> <p>Parents and Student Newsletters (GB 1, 2) CDI: GTL, EP, CO, SBP</p> <p>Tutorial Programme covering careers & employability skills (GB 1,2,3, 8), CDI: GTL, EP, MC, CO, BLW, SBP</p> <p>Careers programmes linked into extended opportunities enrichments (GB 4, 5, 6) CDI: GTL, EP, CO, BLW</p> <p>Throughout each subject area every student will have the opportunity to have interactions with HE and employers as well as learn about the employability skills (GB 5, 6, 7) CDI: GTL, EP, MC, CO, BLW, SBP</p>
	How to make the most out of college	GB: 1, 3 CDI: BLW, EP, GTL	National Apprenticeship Week - What's on offer	GB: 2, 3, 5, 7, 8 CDI: SBP, CO,MC,EP	University vs Apprenticeship	GB: 1, 2, 3, 4, 8 CDI: MC, EP,GTL	
	Fresher's week - career support services	GB: 1, 7, 5, CDI: EP, GTL	Apprenticeships - Preparation & Support & Parent talk	GB: 1, 2, 3, CDI: MC EP	Choosing the right degree	GB: 7, 3 CDI:EP, MC	
			Annual Careers Fair - Exploring options	GB: 2, 3, 5, 7, 8 CDI: SBP CO,MC,EP GTL	Trips and Visits to Open Days/UCAS conference	GB: 7 CDI: CO	
					Mock Interview Day	GB: 3, 5, 8 CDI: CO, EP	

Year 13	Personal Statement Support (student and parent)	GB: 3, 8 CDI: EP	University late application support	GB: 2, 3, 5, 7, 8 CDI: SBP, MC, EP	CV workshop & Support	GB: 1, 2, 3, 8 CDI: MC EP	Parents are welcome to attend any careers appointment; they are also invited to different events throughout the year. (GB 1, 2) CDI: CP, GTL 1:1 meetings with Progress Tutors (GB 2, 3) CDI: GTL, EP, MC, CO
	Application Support	GB: 3, 8 CDI: EP	National Careers Week - Life beyond University /Apprenticeships	GB: 2, 3, 5, 7, 8 CDI: SPB, , MC, EP	Transition to life after JLC - next steps	GB: 3 CDI: MC, BLW, GTL	
	Raising Aspirations for University	GB: 2, 3, 7 CDI: GTL, CO, MC, BLW	National Apprenticeship Week - Preparation & Application	GB: 2, 3, 5, 7, 8 CDI: SBP, CO, MC, EP, GTL	Mock interviews	GB: 3, 5, 8 CDI: CO, EP	
	Trips & Visits - Open days (rearranged from last summer due to pandemic)	GB: 5, 7 CDI: CO	Annual Careers Fair - Keeping in touch	GB: 2 , CDI: MC			
			Parent talks - Student Finance & Apprenticeships	GB: 3 CDI: BLW,MC, CO EP			
	Labour Market Update and Session	GB: 2 CDI: SBP, EP	Understanding the world of work	GB: 3 CDI: CO,EP			