

## JOHN LEGGOTT COLLEGE

Minutes of a meeting of the Corporation  
held via the Zoom platform on Wednesday 30 June 2021 at 5.30pm

**PRESENT:**

Mr A Pascoe (Chair)	Mrs A Moore
Mr J Aslam	Mr L Riley (Principal)
Mr S Driver	Miss C Stone
Mr J Fitzgerald	Mr P Townsley
Mr D Harness	Mr J Watkinson
Mrs S Hotchin	

**IN ATTENDANCE:** Mrs J Hirst (Director of Finance & Resources)  
Mrs C Holmes (Deputy Principal)  
Mrs K Rinaldi (Assistant Principal: Success)  
Mrs B Robinson (Director of Governance)

### 3257 **Apologies**

Apologies for absence were received from Mr Nawaz and Mr Raistrick.

**RESOLVED** that this be noted.

### 3258 **Declaration of Interests & Register of Interests**

Mr Pascoe advised that his company undertook some legal work regarding the Castles lease which Castles paid for.

It was further reported that four members of the Corporation were to be considered for re-appointment.

**RESOLVED** (a) that these be noted.

**RESOLVED** (b) that the completed Register of Interest be received.

### 3259 **Membership Issues & Committee Structure**

It was noted that Miss Stone's and Mr Nawaz's terms of office as Student Governors ended on 31 August 2021. Mr Pascoe gave thanks for their attendance and contribution at Corporation meetings and their reports on learner voice. He wished them the best for the future.

**RESOLVED** (a) that this be noted.

It was further noted that Mr Aslam's, Mr Driver's, Mrs Moore's & Mr Pascoe's terms of office as External Governors ended on 4 July, 6 July, 29 September & 30 September 2021 respectively. Consideration was given to the recommendations from the Search Committee re membership.

**RESOLVED** (b) that the following be agreed and the Clerk carry out the appointment processes:

- Mr Aslam, Mr Driver & Mr Pascoe to be re-appointed for a further three years as External Governors
- Mrs Moore to be re-appointed for a further year as an External Governor
- that the Student Governor appointment process be conducted in the Autumn Term

3260 **Minutes and Matters Arising**

**RESOLVED** (a) that the minutes of the last meeting held on 30/03/21 (Part A) be agreed as a true record.

**RESOLVED** (b) that the minutes be signed by the chairperson at a later date when it was safe for members to access the college.

**RESOLVED** (c) that it be noted there were no matters arising not covered elsewhere.

3261 **Revised Policies/Reports of Named Governors**

- (i) Health & Safety Report
- (ii) Safeguarding/Prevent Report (including Prevent Action Plan)
- (iii) Learner Voice
- (iv) Careers & Employability/Information Advice & Guidance (CEIAG) Report
- (v) Human Resources/Equality & Diversity Update

Consideration was given to the reports and additional information provided:

- Health & Safety Committee held yesterday and attended by Mr Harness
- number of clinically extremely vulnerable in college reported as approximately 14 with many attending with their parents approval and some still working from home
- date for future training on Prevent to be communicated to governors when arranged; likely to be in Autumn Term 2021
- thanks of student governor who advised that being a member of Corporation had extended her understanding on the role of governors and helped her develop many skills

Governors questioned whether the figure applying to universities had increased or decreased and were informed it had decreased due to Covid. Some students did not feel the current amount of tutorial time and the experience being offered was value for money. Governors asked whether support would continue to be offered to these students during their gap year and were informed that it would as much as possible.

**RESOLVED** that these reports and updates be received.

3262 **Any Other Urgent Business**

(i) Policy Review

Consideration was given to the report which detailed the suggested amendments to the following policies:

- Reserves
- Health & Safety
- Charging

**RESOLVED** that this be noted and the policies agreed with these amendments.

3263 **Future Corporation & Committee Meetings**

Consideration was given to the dates agreed for the next academic year; in principle all committee meetings would be held via Zoom and full Corporation in person if permitted.

**RESOLVED** the dates be received.