

JOHN LEGGOTT COLLEGE

Minutes of a joint meeting of the Audit Committee/Corporation
held via Zoom on Tuesday 16 November 2021 at 5.30pm

PRESENT: Mr J Aslam (Chair)
Mr S Driver
Mr J Fitzgerald
Mrs A Moore
Mr P Raistrick
Mr L Riley
Mr J Watkinson

IN ATTENDANCE: Mr A Douglas (Chair of Financial Monitoring Committee)
Mrs J Hirst (Director of Finance & Resources)
Mrs C Holmes (Deputy Principal)
Mr D Hoose (External Auditor: Mazars)
Mrs B Robinson (Director of Governance)

1 **Apologies**

There were no apologies for absence.

RESOLVED that this be noted.

2 **Declaration of Interests**

There were no declarations of interest reported at this meeting.

RESOLVED that this be noted.

3 **Safeguarding Policy**

Consideration was given to the revised Safeguarding Policy. It was noted that this would not usually be included on an Audit agenda and had been included in order for the full governors to be able to consider prior to Mocksted to allow for staff training to be implemented. The meeting was quorate to consider the policy.

Mrs Moore advised that it was robust and incorporated the Keeping Children Safe in Education requirements, sexual harassment and violence detail including that of up-skirting and voyeurism.

RESOLVED that the revised Safeguarding Policy be approved.

(non Audit Committee members left the meeting at this stage)

chairperson's signature

4 **Minutes**

RESOLVED (a) that the minutes of the meetings (Part A) held on 8 June 2021 and 14 September 2021 be approved as a true record.

RESOLVED (b) that the minutes be signed by the chairperson at a later date when it was safe for members to access the college.

5 **Matters Arising**

There were no matters arising not covered elsewhere.

RESOLVED that this be noted.

6 **Receipt of Annual Student Leadership Accounts**

Consideration was given to the accounts. Mrs Hirst reported that the accounts showed no activity due to Covid.

RESOLVED that the accounts be received.

7 **John Leggott Student Trust Fund Accounts 19/20 & 20/21**

Mr Riley reported that not many funds had been discharged due to Covid. The trustees had discussed this at their last meeting. They had agreed to gift a £5k donation to the college to support learner well-being.

RESOLVED that the update be noted and the audited accounts be received.

8 **Any Other Urgent Business**

There was none.

RESOLVED that this be noted.

9 **Reminder of Future Meeting Dates**

RESOLVED (a) that it be noted that the next meetings would be held on the following dates at 5:30pm:

- Tuesday 22 February 2022
- Tuesday 7 June 2022

chairperson's signature