

JOHN LEGGOTT COLLEGE

Minutes of a meeting of the Audit Committee
held via Zoom on Tuesday 22 February 2022 at 5.30pm

PRESENT: Mr J Aslam (Chair)
Mr J Fitzgerald
Mrs A Moore
Mrs N Salter

IN ATTENDANCE: Mrs J Hirst (Director of Finance & Resources)
Mrs C Holmes (Deputy Principal)
Mr D Hoose (External Auditor: Mazars)
Mr L Riley (Principal)
Mrs B Robinson (Director of Governance)

1 **Apologies**

There were no apologies for absence; everyone was present.

RESOLVED that this be noted.

2 **Declaration of Interests**

There were no declarations of interest reported at this meeting.

RESOLVED that this be noted.

3 **Review of Financial Regulations**

Mrs Hirst highlighted that the Financial Regulations had been reviewed and considered by SLT. They would now be considered by Audit and FMC prior to final approval by Corporation. The proposed changes were highlighted within the report.

Members considered these proposed changes and supported them being presented to Corporation for approval.

RESOLVED that this be noted and the Financial Regulations, with the proposed changes, be recommended to Corporation.

(Mrs Hirst left the meeting at this stage)

4 **Minutes**

RESOLVED (a) that the minutes of the meeting (Part A) held on 16 November 2021 be approved as a true record.

RESOLVED (b) that the minutes be signed by the chairperson at a later date when it was safe for members to access the college.

chairperson's signature

5 **Matters Arising**

There were no matters arising not covered elsewhere.

RESOLVED that this be noted.

6 **Any Other Urgent Business**

There was none.

RESOLVED that this be noted.

7 **Reminder of Next Meeting Date**

RESOLVED (a) that it be noted that the next meeting would be held on the following date at 5:30pm:

- Tuesday 7 June 2022

RESOLVED (b) that if no restrictions were in place then this meeting be held at the college in person.

RESOLVED (c) that the option of Zoom be offered if a governor was not able to attend any meeting in person.

RESOLVED (d) that it be noted that the governors' preference would be for future Summer and first Autumn Term meetings to be held in person and second Autumn Term & Spring meetings to be held via Zoom.